

**David Kelly**  
Principal

**Patti Arnold**  
Associate Principal

**Eddie Snow**  
Assistant Principal

**Jeremy McCoy**  
Assistant Principal

**Brandon Clark**  
Activities Director

**Marian House**  
Assistant Activities Director

514 S. Nicholas Road • Nixa, Missouri • 65714 • p 417.724.3501 • f 417.724.3515

Mailing Address: 301 S. Main Street • Nixa, Missouri • 65714

## College Visit Request

**Student:** \_\_\_\_\_ **Date of Visit** \_\_\_\_\_

**College:** \_\_\_\_\_

**College Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

I am requesting permission for a College Visit Day. I understand:

### NO COLLEGE VISITS AFTER MAY 1<sup>st</sup>

- Assignments must be picked up in advance.
- There is a maximum of 2 excused absences for seniors and 1 excused absence for juniors during one school year.
- This is an excused absence only if this form is **turned in at least one day prior to the visit date AND**
- **the college visit confirmation is returned to the Attendance Office the following day.**
- I will provide my own transportation to and from the campus.
- ***This College Visit will show as an absence, but will NOT count towards end of semester finals.***

Student's signature: \_\_\_\_\_

Parent's Name (please print) \_\_\_\_\_

Parent's Signature \_\_\_\_\_

### To Teachers:

The above student has requested an excused absence for a college visit. Please indicate arrangements have been made for the absence from your class:

Hour	Course	Teacher Signature
1 <sup>st</sup>		
2 <sup>nd</sup>		
3 <sup>rd</sup>		
4 <sup>th</sup>		
6 <sup>th</sup>		
7 <sup>th</sup>		
8 <sup>th</sup>		